



Ref. No. TITE/ACA/504/25

Date: 18 December 2025

SC & ST Committee

In supersession to earlier notice, the following committees are reconstituted to support effective governance, student welfare, academic excellence, discipline and ethical practices. These committees will function as per institutional policies and regulatory guidelines.

All Committees must follow the following guidelines

- Committees shall meet periodically and maintain proper records.
- Confidentiality, fairness and transparency must be ensured.
- The policy shall be reviewed periodically and updated as per Institutional requirements and regulatory guidelines.
- Committees will follow the guidelines of Institutional policies, rules and regulations.

The Committee Members are as follows:-

Sl.Nos.	Name of the staff members	Designation	Committee designation
1	Prof.(Dr.) Subrat Ku. Mohanty	Principal	Chairman
2	Prof. Ruchismita Sahoo	Asst. Prof. CSE	Prof.-in-Charge of Scholarship
3	Mr. Bhagyadhar Sahoo	MIS Asst.	Coordinator
4	Prof. Smruti Sudha Ojha	Asst. Prof., CSE	Member
5	Prof. Biplab Kumar Behera	Asst. Prof., Sc. & Hum	Member
6	Dr. Chetana Tripathy	Asst. prof., ME	Member
7	Prof. Suvrakanta Pal	Asst. Prof., ECE	Member
8	Prof. Deepak Ranjan Praharaj	Asst.prof, MBA	Member
9	Prof. Saswati Das	Asst. Prof., MBA	Member
10	Prof. Soumya Ranjan Pradhan	Asst. Prof.	Member
11	Mr. Bhagirathi Mohapatra	Lab. Asst., CE	Member
12	Mr. Anand Chandra Sahoo	Admission Officer	Member
13	Mr. Pramod Ku. Samal	SWO	Member
14	Mr. Rajanikanta Das	Office Asst.	Member
15	Mr. Sushanta Kumar Jena	Office Asst.	Member
16	Mr. Ajit Ku. Kar	AO(Exam.)	Member

PRINCIPAL
TempleCity Institute of
Technology & Engineering
Taraboi, Khordha

Rules & Regulations of the Committee

- To adhere to the guidelines of Government of India and Following the directions issued by AICTE, the Scheduled Caste (SC) /Scheduled Tribes (ST) Caste Committee in the Institution is constituted to ensure the continued welfare of the reserved category.
- The cell has been established to support and to bring students from such communities in the main stream. The committee also acts as a redressal forum for the students and employees belonging to the SC/ST category to reach out in case of any grievances that they may face and render them necessary help in solving their academic as well as administrative problems.

Objective:

- To counsel and guide SC/ ST students and help them to manage academic and personal issues of college life effectively.
- To take necessary steps of measuring for ensuring effective implementation of the policy & programs/schemes of the State and Central Govt. for SC-ST, if any.
- Guide the SC/ST students of the Institute, to optimally utilize the benefits of the schemes offered by the State Governments, Government of India (GOI) and AICTE.

Functions:

- To function as a Grievances Redressal Cell for the Grievances of SC/ST students and employees of the institution and render them necessary help in solving their academic as well as administrative problems.
- To take necessary steps of measuring for ensuring effective implementation of the policy & programs/schemes of the State and Central Govt. for SC-ST, if any.
- To ensure the Prevention of Atrocities (as defined within the meaning of this Act) on the SC, ST Staff, Faculty and Students.
- To ensure the equal opportunity in matters of employment/promotions subject to fulfilling Qualification, Eligibility criteria and Merits.
- To hear and resolve the issues/complaints if any; of such nature of Atrocity reported/complained.

- Analyze information on admissions, promote higher education through various coaching, training and employment of SC/ST, suffering economic, social and educational deprivations.

Students-Roles and Responsibilities:

- Student Coordinator representing the entire SC/ST crews shall meaningfully interact and express the opinions and suggestions of the other students of the college in order to improve the effectiveness and help them to manage academic and personal issues of college life and policies & programs/schemes of the State and Central Govt. for SC-ST, if any.
- Student Coordinator address the problems experienced by other students, especially belonging to SC/ST, if they have any issues on the above, may register their complaint either in the SC/ST Cell Committee meeting.
- Student Coordinator act as a representative of other SC/ST students and discuss and circulate the necessary steps of measuring for ensuring effective implementation of the policy & programs/schemes of the State and Central Govt. for SC-ST, if any.
- As per university guideline, college constitutes the committee. The cell gives different information to the students of SC/ST communities. Meeting are arranged by cell time to time.

PRINCIPAL
Principal
TempleCity Institute of
Technology & Engineering
Taraboi, Khordha



TEMPLECITY INSTITUTE OF TECHNOLOGY & ENGINEERING
TARABOI, KHORDHA

Ref. No. TITE/ 260 /25

Date: 19th December 2025

CIRCULAR

A meeting convened by the SC & ST Committee is scheduled for 20.12.2025 at 2:00 PM in the Board Room of the college.

All members of the Anti-Ragging Committee are hereby notified to attend the meeting without fail.


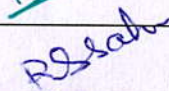

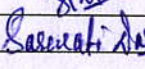
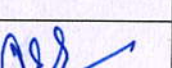
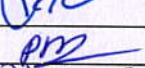
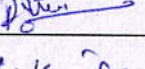
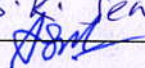
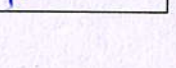
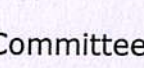
AGENDA:

1. Scholarship
2. Discuss about the projects for final year SC/ST students
3. To introduce skill Development among the students
4. Create awareness about recruitment opportunities
5. Create awareness about Higher education
6. Take note of any grievances from SC/ST students or staff

Principal
TempleCity Institute of
Technology & Engineering
Taraboi, Khordha
Copy to all concerned.

Minutes of the Meeting on 20th December 2025

A meeting was held on 20th December, 2025 at 2.30 P.M. in the Chamber of Chairman of the S.C. & S.T. Committee to discuss about the admission of the S.C. & S.T. students, educational development, applying for their scholarship, renewal of scholarship and other problems of the said students. The following members were present in the above meeting.

<u>Sl. Nos.</u>	<u>Name of the staff members</u>	<u>Designation</u>	<u>Committee designation</u>	<u>Signature</u>
1	Prof.(Dr.) Subrat Ku. Mohanty	<u>Principal</u>	Chairman	
2	Prof. Ruchismita Sahoo	Asst. Prof. CSE	Prof.-in-Charge of Scholarship	
3	Mr. Bhagyadhar Sahoo	MIS Asst.	Coordinator	
4	Prof. Suvrakanta Pal	Asst. Prof., ECE	Member	
5	Prof. Saswati Das	Asst. Prof., MBA	Member	
6	Mr. Bhagirathi Mohapatra	Lab. Asst., CE	Member	
7	Mr. Anand Chandra Sahoo	Admission Officer	Member	
8	Mr. Pramod Ku. Samal	SWO	Member	
9	Mr. Rajanikanta Das	Office Asst.	Member	
10	Mr. Sushanta Kumar Jena	Office Asst.	Member	
11	Dr. Anadi Charan Sahoo	Director	Special Invitee	

The Coordinator welcomed the Chairman and the members of the Committee for the Meeting. The member secretary briefed about result of the previous meeting, action taken and the status of the same.

At the beginning of meeting the Chairman of the Committee reviewed the last meeting and appraised the admission of the S.C. & S.T. students and to provide other facilities to them as they would come from micro internal area of the state and inefficient about the college system. The members discussed in detail the above mentioned agenda and the following decisions were taken:

1) Scholarship

The Scholarship for SC/ST has been extended till 31st March 2025. Hence the Coordinator informed the members about the extension of the scholarship and to continue to help and guide the students in applying for the Scholarship.

2) Discuss about the projects for final year SC/ST students

- The Chairman instructed the members to identify various agencies that provide projects especially public sector and state and central government organizations.
- Assist the SC/ST students to get funding from the agencies.

3) To introduce Skill Development among the students

- The members discussed about introducing the Skill Development programs specially for the SC/ST students which would help them in their career.

4) Create awareness about recruitment opportunities

- The Coordinator informed the members to list out the job opportunities in State and Central government and discusses the same with the students.

5) Create awareness about higher education

- The Chairman instructed the member secretary and all other members to bring awareness about GATE examination, state PG CET for PG courses and instructed to guide the same students.

6) Take note of any grievances from SC/ST students or staff

- The Coordinator expressed that there were no serious and major concerns either from SC/ST students or staff members.


Chairman

S.C. & S.T. Committee
Principal
TempleCity Institute of
Technology & Engineering
Taraboi, Khordha

Copy to All members