

Ref. No.: TITE/ 046 /2025

Date: 14.02.2025

Grievance Redressal Committee

In accordance with the guidelines of the All India Council for Technical Education, New Delhi, under the *Redressal of Grievance of Students Regulations, 2019* [Vide F. No. 1-101/PGRC/AICTE/Regulation dated 07.11.2019], a **Grievance Redressal Committee (GRC)** is hereby constituted at **TempleCity Institute of Technology & Engineering, Taraboi, Khordha** with effect from **14th February 2025**.

The committee shall address student grievances and ensure fair and prompt redressal of issues raised by students. The following faculty/staff members are appointed as members of the committee:

Sl. No.	Name	Designation	Role in Committee	Cont. Nos.	Email.ID
1.	Dr. Ajit Kumar Khatua	Principal	Chairman	9437159243	principal@tite.ac.in
2.	Mr. Pritiranjana Bhol	HOD, ME Deptt.	Member	8249190415	pritiiranjana.bhol@tite.ac.in
3.	Mrs. Namita Das	HOD, CSE Deptt.	Member	9861373005	namita.das@tite.ac.in
4.	Mr. Satya Prakash Rout	HOD, ECE Deptt.	Member	8895879177	satyaprakash.rout@tite.ac.in
5.	Mrs. Farhad Jahan	HOD, CE Deptt.	Member	6371644306	farhad.jahan@tite.ac.in
6.	Mr. Gopal Chandra Nayak	Asst. Suptd. Workshop	Convener	9937744413	gc@tite.ac.in
7.	Mr. Saroj Kumar Sethi	2 nd Year, CSE	Member	8114850442	sarojkumar.sethi@tite.ac.in
8.	Ms. Rachita Das	3 rd Year, CSE	Member	8148543806	rachita.das@tite.ac.in

This committee will function as per AICTE regulations and shall convene meetings as required to address and resolve grievances submitted by students.

Copy to :

- 1) Chairman, Knowledge Trust
- 2) Persons Concerned
- 3) Notice Boards


14/02/2025
PRINCIPAL

Principal
TempleCity Institute of
Technology & Engineering
Taraboi, Khordha

Proceedings of the Grievance Redressal Committee Meeting

Date: 14.02.2025

Time: 4:00 P.M.

Venue: Principal's Chamber

A meeting of the Grievance Redressal Committee was convened by the Principal and Chairman of the Committee on 14th February 2025 at 4:00 P.M. in his chamber to discuss various grievances submitted by students. The following members were present in the said meeting.

Sl. No.	Name	Designation	Role in Committee	Cont. Nos.	Email.ID
1.	Dr. Ajit Kumar Khatua	Principal	Chairman	9437159243	principal@tite.ac.in
2.	Mrs. Namita Das	HOD, CSE Deptt.	Member	9861373005	namita.das@tite.ac.in
3.	Mr. Satya Prakash Rout	HOD, ECE Deptt.	Member	8895879177	satyaprakash.rout@tite.ac.in
4.	Mrs. Farhad Jahan	HOD, CE Deptt.	Member	6371644306	farhad.jahan@tite.ac.in
5.	Mr. Gopal Chandra Nayak	Asst. Suptd. Workshop	Convener	9937744413	gcn@tite.ac.in

Agenda Discussed:

1. Irregular classes in certain departments.
2. Unfair practices regarding transport fees and evaluation methods.
3. Meal schedule management in the canteen for different years.
4. Concerns about poor placement opportunities.

Resolutions / Decisions Taken:

1. Convener Appointment:

Mr. Gopal Chandra Nayak, Asst. Superintendent of Workshop, was officially appointed as the Convener of the committee. He will be responsible for preparing agendas and recording the minutes of meetings, as per AICTE norms.

2. Class Irregularities:

The Chairman emphasized the need for regular and consistent classes. The Director of Academics has been instructed to closely monitor faculty activities and student attendance.

3. Transport Fee Discrepancy:

Students raised concerns about being charged transport fees even if they did not avail transport services. The Chairman immediately instructed the Accountant to review and rectify this issue in the accounts ledger.

4. Hostel Meal Timing and Discipline:

The Chairman advised the Hostel Superintendents (both boys and girls) and Wardens to fix and enforce strict timing for breakfast, lunch, snacks, and dinner. Mr. Satya Prakash Rout also advised student invitees to abide by hostel rules and spread awareness among fellow boarders.

5. Placement Cell Activities:

Recognizing the importance of placements, the Chairman stressed improving placement activities. He also announced that a company selected by the Training and Placement Officer would visit the college shortly for campus recruitment.

The meeting concluded with a vote of thanks to the Chairman for his guidance and leadership.


14/02/2025

(Dr. Ajit Kumar Khatua)

Chairman, Grievance Redressal Committee

Principal, TempleCity Institute of Technology & Engineering

Principal
TempleCity Institute of
Technology & Engineering
Taraboli, Khordha

Copy to: All Committee Members